

WILTSHIRE PROVINCIAL GRAND CHAPTER BY-LAWS

1. Provincial Grand Chapter shall consist of: The Grand Superintendent

The Deputy Grand Superintendent

The Provincial Grand Officers of the Year

The Past Provincial Grand Officers who are both members of Supreme Grand

Chapter and subscribing members of a Chapter within the province The Three Principals of each Chapter within the Province and

The Past First Principals of any Chapter under Supreme Grand Chapter who are both members of Supreme Grand Chapter and subscribing members of a Chapter within the Province.

2. The Annual Convocation of Provincial Grand Chapter shall be held on such a day and at such a place as the Grand Superintendent shall appoint.

Companions who are not members of the Provincial Grand Chapter may be present by permission of the Grand Superintendent, but they cannot take part in the proceedings unless requested to do so by the Grand Superintendent and in no circumstances can they vote.

Other Convocations of Provincial Grand Chapter may be held at the discretion of the Grand Superintendent.

3. Every Companion on appointment or promotion to office in Provincial Grand Chapter, Acting or Past rank shall pay to the Provincial Grand Chapter a registration fee not exceeding £20.00 (twenty Pounds), except Janitor

4. Every Chapter in the Province shall pay to the Provincial Grand Chapter the following fees:

a. For the exaltation of any candidate a sum not exceeding £10.00.

b. For the joining of any Companion a sum not exceeding £10.00.

c. For every dispensation a sum not exceeding £10.00.

d. For registering By-Laws or alterations a sum not exceeding £10.00.

e. For every subscribing member of every Chapter in the Province, annually a sum not exceeding £10.00, of which a sum not exceeding

£2.00 may be allocated to the Provincial Grand Chapter Charity Account.

5. The Principal of every Chapter in the Province shall within twenty one days following the ending of every year, cause a return to be completed by the Scribe Ezra. The return shall cover the period 1st January - 31st December and shall contain:-

a. The Fees required by By-Law No.4

b. The full names, date of birth, address, profession or calling of every member who has been exalted, or has joined or re-joined during the period.

c. The Principals and Past Principals of a Chapter within the Province who fail to comply with these requirements, may be disqualified from attending convocations of the Provincial Grand Chapter until the return and dues payable under By-Law No. 4 have been received by the Provincial Grand Scribe Ezra.

6. Every Chapter in the Province shall submit a copy of its examined annual accounts to the Provincial Grand Scribe Ezra and Provisional Grand Treasurer.

7. The General Purposes Committee of Provincial Grand Chapter shall consist of the Grand Superintendent, the Deputy Grand Superintendent, the Second and Third Provincial Grand Principals, the Provincial Grand Scribe Ezra and Nehemiah, the Provisional Grand Treasurer, the Provincial Grand Registrar and the Provincial Grand Director of Ceremonies, together with the First Principal and the Scribe Ezra of each Chapter within the Province, or their nominated representatives. A meeting of the committee shall be called annually or may be called at the discretion of the Grand Superintendent. Eleven members shall form a quorum.

8. The Provincial Grand Treasurer shall be elected at the annual Meeting of the Provincial Grand Chapter and shall keep a regular account of all receipts and disbursements. His accounts shall be examined annually by two examiners who shall be elected annually at the Annual Convocation of Provincial Grand Chapter. They shall be Royal Arch Masons. The examined accounts shall be presented to Provincial Grand Chapter for adoption at the Annual Convocation.

9. The Grand Superintendent may appoint a Consultative Committee to advise and assist him on all matters concerning the good administration of the Province. Such Committee shall consist of the Grand Superintendent, the Deputy Grand Superintendent, the Second and Third Provincial Grand Principals, the Provincial Grand Scribe Ezra, the Provincial Grand Treasurer and the Provincial Grand Director of Ceremonies. The Grand Superintendent may co-opt a Companion(s) for any special purpose. Four members shall constitute a quorum.

10. The Jewels of Provincial Grand Chapter with which officers appointed by the Grand Superintendent are invested are to be worn by them at Chapter meetings during their year of office and must be returned to the Provincial Grand Scribe Ezra not less than 14 days before the date of the Annual Convocation of Provincial Grand Chapter.

11. Notice to amend these By-Laws, or any of them, must be forwarded, giving precise details of the proposed amendment(s) to the Provincial Grand Scribe Ezra not less than 28 days before the meeting of Provincial Grand Chapter at which it is intended the matter shall be discussed and voted upon.

No alteration shall be effective until subsequently approved by the Grand Superintendent and the First Grand Principal.

Amended 11 May 2013 Reprinted June 2013